

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF NOVEMBER 15TH, 1933.

The Board of Public Works met in the offices of the State Treasurer, Annapolis, Maryland, on November 15th, 1933, at twelve o'clock, noon.

Present:-
Albert C. Ritchie, Governor.
Wm. S. Gordy, Jr., Comptroller.
John M. Dennis, Treasurer.

The Board proceeded to open proposals for the purchase of \$375,000.00 Four Per Cent Ocean City Inlet Loan of 1931 Bonds, issue of August 15th, 1932, in accordance with advertisements appearing in the Baltimore Sun and the Baltimore News of October 16th, 20th, 23rd, 27th and 30th, and November 3rd, sixth and 10th, 1933, as follows:

STATE OF MARYLAND
TREASURY DEPARTMENT
\$375,000 FOUR PER CENT
"OCEAN CITY INLET LOAN OF 1931"

Annapolis, Md.

Pursuant to Chapter 511 of the Acts of the General Assembly of Maryland of 1931, providing for the issue of the Certificates of Indebtedness herein mentioned and described, and pursuant also to a resolution of the Board of Public Works of Maryland passed on the 20th day of September, 1933, and on file and open to inspection in the office of the said Board in Annapolis, Maryland, the Treasurer of the State of Maryland will receive bids or proposals for Certificates of Indebtedness of the State of Maryland, as follows:

\$375,000 FOUR PER CENT
CERTIFICATES OF INDEBTEDNESS
KNOWN AS

"OCEAN CITY INLET LOAN OF 1931."

Said Certificates of Indebtedness will all be dated August 15th, 1932. They will bear interest at the rate of four per centum per annum, payable semi-annually, on the 15th days of February and August, respectively, in each and every year during the continuance of the loan, except that no interest shall be paid on coupons dated February 15th, 1933, and August 15th, 1933, which coupons shall not be attached to said Certificates, but shall have been removed from the same. The principal of said loan will be payable upon the Serial Annuity Plan, as more fully set forth in said Act of 1931, Chapter 511, as follows:

"OCEAN CITY INLET LOAN OF 1931"

Series	Amount	Redeemable
"N".....	\$22,000.00	August 15, 1935
"O".....	23,000.00	August 15, 1936
"P".....	24,000.00	August 15, 1937
"Q".....	25,000.00	August 15, 1938
"R".....	26,000.00	August 15, 1939

"S".....	27,000.00	August 15, 1940
"T".....	28,000.00	August 15, 1941
"U".....	30,000.00	August 15, 1942
"V".....	31,000.00	August 15, 1943
"W".....	33,000.00	August 15, 1944
"X".....	34,000.00	August 15, 1945
"Y".....	35,000.00	August 15, 1946
"Z".....	37,000.00	August 15, 1947

The said Certificates of Indebtedness will be of the denomination of \$1,000 each, subject to registration as to principal, and all will be issued with interest coupons attached.

This loan and the interest payable thereon is exempt from the Federal income tax and from State, County and Municipal taxation.

The said bids or proposals must be delivered to the Treasurer of the State, at his office in Annapolis, Maryland, before 12 o'clock noon on Wednesday, November 15th, 1933. Each bid must be for cash on delivery and must be enclosed in a sealed envelope addressed on the outside "Proposal for Ocean City Inlet Loan of 1931." Each bid must be accompanied by a certified check upon some responsible banking institution, drawn to the order of the Treasurer of Maryland, for five per cent of the par value of the amount bid for. All bids or proposals will be opened at 12 o'clock noon on Wednesday, November 15th, 1933, in the presence of the undersigned. Bids shall include accrued interest from August 15, 1933 to date of delivery of bonds on November 17th, 1933, which accrued interest shall be paid by the purchaser at time of settlement.

On the opening of said proposals, as many of said Certificates of Indebtedness as have been bid for not exceeding, however, the amount for which proposals are invited, may be awarded by the Governor, the Comptroller of the Treasury and the Treasurer, or a majority of them, to the highest responsible bidder or bidders therefor for cash; and if two or more responsible bidders have made the same bid and such bid is the highest and the Certificates so bid for by such highest responsible bidders are in excess of the whole amount of Certificates as offered for sale, then such Certificates of Indebtedness may be awarded in a ratable proportion to such responsible bidders bidding the same price.

The undersigned may, in their discretion, accept one bid for all of said loan or separate bids for parts of said loan, as may produce the largest amount, and they may, in their discretion, accept bids which may be for parts of said loan but are not for all, and they reserve the right in their discretion to reject all bids or any bids.

The Certificates of Indebtedness awarded will be delivered to the successful bidder or bidders upon receipt of the amount of the successful bid or bids on Friday, November 17th, 1933, at the office of the State Treasurer, Annapolis, Md.

Bidders are referred to the said Chapter 511 of the Acts of the General Assembly of Maryland of 1931, as containing the full terms and provisions of this loan.

It is one of the terms of this offering that the bonds, when issued, will be the legal and valid binding obligations of the State. The opinion of the Attorney General of Maryland to this effect will be delivered to the successful bidder. Bidders may, if they wish, make the legality and validity of the bonds one of the terms of the bid by making the bid "subject to legality" or using any equivalent form of expression, but without leaving this question to the decision of the bidders or their counsel. All bids conditioned upon the approval of bidders or counsel, whether named or unnamed, will be treated as conditional bids and rejected unless the condition is waived by the bidder to the satisfaction of the Board before

*Amend
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the opening of the bid.

ALBERT C. RITCHIE,
Governor.

WILLIAM S. GORDY, JR.,
Comptroller of the Treasury.

JOHN M. DENNIS,
Treasurer.

THE BIDS RECEIVED WERE AS FOLLOWS:-

November 15, 1933.

Hon. Albert C. Ritchie, Governor,
Hon. William S. Gordy, Comptroller.
Hon. John M. Dennis, Treasurer.
State of Maryland,
Annapolis, Md.

Dear Sir:-

Referring to \$375,000.00 State of Maryland 4% Bonds, known as the Ocean City Inlet Loan of 1931, advertised to be sold on this day and date, we respectfully offer to pay you for all or none of this entire issue the sum of \$ 101.83 and accrued interest for each one hundred dollars par value.

This bid is made with the understanding that the bonds shall be legally and validly issued and sold and that we shall be furnished free of cost to us the approving legal opinion of the Attorney General of the State of Maryland. In accordance with the terms of the advertisement we enclose herewith \$18,750.00 in cash.

Very truly yours,

MERCANTILE TRUST COMPANY OF
BALTIMORE, MD

/s/ Charles W. Johnson.
Mgr. Bond Department

MACKUBIN, LEGG & COMPANY
BANKERS

Redwood and South Sts.
Baltimore

Wednesday
November 15, 1933.

Treasurer of The State of Maryland,
Annapolis, Maryland.

Dear Sir:-

Referring to your request for sealed bids for
\$375,000 Four Per Cent Certificates of Indebtedness
known as
"Ocean City Inlet Loan of 1931"

to be dated August 15th, 1932, and due serially August 15th 1935
to 1947, inclusive, more particularly described in the attached
advertisement, we hereby offer to pay you for all, but not for any
part thereof \$101.22 and accrued interest from date of bonds to
date of delivery for each \$100 par value thereof.

This bid is made with the understanding that
the bonds are the direct obligation of The State of Maryland, the
full faith, credit and taxing power of which is pledged for the
payment of both principal and interest and that the bonds are legally
and validly issued and sold.

As evidence of good faith, we enclose certi-
fied check for \$19,000. This check is to be used in part payment of
the bonds in case our bid is accepted, otherwise to be returned to
us promptly.

Very truly yours,

MACKUBIN, LEGG & COMPANY,
PHELPS, FENN & COMPANY,
F. S. MOSELEY & COMPANY.

WAB:T

/s/ MACKUBIN, LEGG & CO.

HALSEY, STUART & CO.
Inc.

35 Wall St.
New York, N.Y.
November 15, 1933.

Hon. John M. Dennis, State Treasurer,
Annapolis, Maryland.

Dear Sir:-

For All or None of Three Hundred Seventy Five Thousand Dollars (\$375,000) STATE OF MARYLAND 4% OCEAN CITY INLET BONDS, selling Wednesday, November 15, 1933, at noon, which bonds are to be general obligations of the State of Maryland, principal and semi-annual interest, February 15 and August 15, payable in Baltimore, to be issued in coupon form in the denomination of \$1,000, and in all respects as set forth in the official notice of sale, bonds to be dated August 15, 1932 and to mature August 15, according to the following schedule:

\$22,000	1935	\$28,000	1941
23,000	1936	30,000	1942
24,000	1937	31,000	1943
25,000	1938	33,000	1944
26,000	1939	34,000	1945
27,000	1940	35,000	1946
		37,000	1947

We will bid - \$101.15

Par plus a premium of 4,312.50

Total (\$379,312.50).

It is understood the bonds will be delivered to us accompanied by the unqualified approving opinion of the Attorney General of the State of Maryland that the said bonds are legal and valid binding obligations of the State.

We enclose herewith our certified check in the amount of \$18,750 to be held by you pending the fulfillment of our contract if we are the successful bidders. In the event our bid is not successful, said check is to be returned to us immediately.

Respectfully submitted,

/s/ HALSEY, STUART & CO.

Alex. Brown & Sons.

Baltimore, Maryland.
November 15, 1933.

Treasurer of the State of Maryland,
Annapolis, Md.

Dear Sir:-

For all, but not for any part, of \$375,000 State of Maryland Certificates of Indebtedness known as "Ocean City Inlet

Loan of 1931", bearing interest at the rate of 4% per annum, and payable in various annual installments from \$22,000 on August 15, 1935 to \$37,000 on August 15, 1947, both inclusive, bids for which are to be received by you until 12 o'clock noon on Wednesday, November 15, we hereby bid at the rate of \$100.532 and accrued interest per \$100 principal amount thereof.

We enclose certified check in the amount of \$18,750 which covers your requirement.

Yours very truly,

/s/ ALEX. BROWN & SONS

J. & W. SELIGMAN & CO.

54 Wall Street,
New York
November 14, 1933

Honorable John M. Dennis, Treasurer,
State of Maryland.

Dear Sir:

Subject to the provisions of the annexed Notice of Sale which is made a part of this Proposal, we offer to purchase \$375,000 4% Ocean City Inlet Loan of 1931 of the issue described in such notice, bearing interest at the rate of four per centum (4%) per annum, and to pay therefor Three Hundred and Seventy-Six Thousand forty-six dollars and twenty-five cents (\$376,046.25) and accrued interest at the rate borne by the bonds, in accordance with the provisions of the attached Notice of Sale.

We enclose certified check payable to the order

of Treasurer of Maryland in the amount of five per centum (5%) of the par value of the bonds bid for, which check is to be applied in accordance with the said Notice of Sale.

Yours very truly,

/s/ J. & W. Seligman & Co.
J. & W. SELIGMAN & CO.

Enclosure.

GRAHAM, PARSONS & CO.

BLYTH & CO., INC.

120 Broadway

New York

November
14th
1933

Treasurer, State of Maryland,
Annapolis, Maryland.

Dear Sir:-

Referring to your official proposal offering for sale:

\$375,000. State of Maryland Certificates of Indebtedness known as "Ocean City Inlet Loan of 1931"

said certificates to be dated August 15, 1932 and to bear interest at the rate of 4% per annum, payable semi-annually except that February 15, 1933 and August 15, 1933 coupons shall be detached, and maturing serially August 15, 1935 through August 15, 1947, said certificates to be in coupon form and as more fully described in said Notice of Sale, for all, but not for any part we will pay 98.70 and interest, amounting in the aggregate to \$370,125.# and accrued interest.

This bid is made with the understanding that these bonds when issued will be the legal, valid and binding obligations of the State supported by the full faith and credit and taxing power of the State of Maryland.

We understand the successful bidder will be furnished with the unqualified approving legal opinion of the Attorney General of Maryland and that a Transcript of Proceedings to establish the validity of the bonds will be furnished upon request.

In accordance with the terms of your advertisement we enclose check to the order of the State Treasurer for \$18,750 which we understand will be returned to us promptly in the event our bid is not successful.

Very truly yours,

BLYTH & CO., INC.

/s/ By: R. M. Schmidt.

for ourselves and Roosevelt & Son.

BLYTH & CO., INC.

120 Broadway
New York.

November
14th
1933

Mr. John M. Dennis, Treasurer,
Annapolis,
Maryland.

Dear Sir:

In connection with the enclosed bid for:

\$375,000. State of Maryland Certificates of Indebtedness

we reserve the right to change or withdraw this bid by telephone or telegraph before the hour set for opening of bids.

In the event you should receive word from us, either by telephone or telegraph, this is your authority to decrease or increase the bid or withdraw it in accordance with our instructions.

We would thank you to wire us in the event our bid is successful.

Very truly yours,

BLYTH & CO., INC.

RMS:AD

By:.s. R.M. Schmidt.

Amend
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A question was raised as to whether the bid of the Mercantile Trust Company of Baltimore had been legally deposited with the State Treasurer within the time specified in the advertisement, but the representatives of all the other bidders agreed to waive this or any other objections to the bonds being awarded to the Mercantile Trust Company and acquiesced in the same; thereupon, upon motion of the Comptroller, seconded by the Treasurer, the bid of the Mercantile Trust Company was accepted and the bonds awarded to that bidder.

The Board confirmed the authority heretofore given to Major General Milton A. Reckord to proceed with the reconstruction of the 5th Regiment Armory in accordance with plans and specifications prepared by Wyatt and Nolting, Architects, with the funds made available by the General Bond Issue of 1933, the receipts from the insurance companies' settlement of fire losses, and the help to be received from the Federal Government through the Civil Works Administration.

ON Motion duly seconded, the following resolution was unanimously adopted:

BE IT ORDERED, That in accordance with the Acts of 1933, Chapter 254, the Governor, Comptroller of the Treasury, and the Treasurer of the State be and they are hereby authorized and directed to advertise twice a week for four successive weeks in the Baltimore Sun and the Baltimore News, the first insertion to bear date of January 15th, 1934, and the last insertion to bear date of February 9th, 1934, that the Treasurer will receive in the office of the Treasurer at Annapolis, Maryland, at any time up to 12 o'clock noon, on February 13th, 1934, bids for bonds of the State of Maryland in the aggregate sum of \$3,000,000.00 to be raised under the provisions of said Act; said bids to be contained in sealed envelopes appropriately endorsed, and each bid to be accompanied by a certified check upon some responsible banking institution, drawn to the order of the Treasurer of Maryland, for five per centum of the par value of the amount bid for. All bids will be opened at 12 o'clock noon on the 13th day of February, 1934. *Emergency Relief and Unemployment Loan of 1933*

Said bonds shall be dated the 15th day of February, 1934, and they shall bear interest at the rate of four per centum per annum, payable semi-annually on the 15th days of August and February, respectively, during the continuance of said loan. Said bonds shall be of the denomination of \$1,000 each, all shall be subject to registration as to principal, and all shall be issued with interest coupons attached and shall be deliverable on the 15th day of February, 1934. The said bonds shall be issued upon the Serial Annuity Plan, as provided in said Act.

The right shall be reserved to accept one bid for all of said loan, or separate bids for parts of said loan, as may produce the highest amount; and the right shall also be reserved to accept bids which are for parts of said loan, but which may not be for all, and to reject all bids or any bids. If two or more responsible bidders shall make the same bid and each bid shall be the highest, and the certificates so bid for by such highest responsible bidders shall be in excess of the whole amount of certificates as offered for sale, then such certificates of indebtedness may be awarded in a ratable proportion to such responsible bidders bidding the same price.

The Governor, Comptroller and the Treasurer shall cause to be prepared bonds in good and sufficient form for the amount of said loan.

ON Motion duly seconded, the following resolution was unanimously adopted:

BE IT ORDERED, That in accordance with the Acts of 1933, Chapter 311, the Governor, Comptroller of the Treasury, and the Treasurer of the State be and they are hereby authorized and directed to advertise twice a week for four successive weeks in the Baltimore Sun and The Baltimore News, the first insertion to bear date of January 15th, 1934, and the last insertion to bear date of February 9th, 1934, that the Treasurer will receive in the office of the Treasurer at Annapolis, Maryland, at any time up to 12 o'clock noon, on February 13th, 1934, bids for bonds of the State of Maryland in the aggregate sum of \$492,000.00 to be raised under the provisions of said Act; said bids to be contained in sealed envelopes appropriately endorsed, and each bid to be accompanied by a certified check upon some responsible banking institution, drawn to the order of the Treasurer of Maryland, for five per centum of the par value of the amount bid for. All bids will be opened at 12 o'clock noon on the 13th day of February, 1934.

Said bonds shall be dated the 15th day of February, 1934, and they shall bear interest at the rate of four per centum per annum, payable semi-annually on the 15th days of August and February, respectively, during the continuance of said loan. Said bonds shall be of the denomination of \$1,000 each, all shall be subject to registration as to principal, and all shall be issued with interest coupons attached and shall be deliverable on the 15th day of February, 1934. The said bonds shall be issued upon the Serial Annuity Plan, as provided in said Act.

The right shall be reserved to accept one bid for all of said loan, or separate bids for parts of said loan, as may produce the highest amount; and the right shall also be reserved to accept bids which are for parts of said loan, but which may not be for all, and to reject all bids or any bids. If two or more responsible bidders shall make the same bid and each bid shall be the highest, and the certificates so bid for by such highest responsible bidders shall be in excess of the whole amount of certificates as offered for sale, then such certificates of indebtedness may be awarded in a ratable proportion to such responsible bidders bidding the same price.

The Governor, Comptroller and the Treasurer shall cause to be prepared bonds in good and sufficient form for the amount of said loan.

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On Motion duly seconded, the following resolution was unanimously adopted:

BE IT ORDERED, that in accordance with the Acts of 1933, Chapter 311, the Governor, Comptroller of the Treasury and the Treasurer of the State be, and they are hereby authorized and directed to issue Certificates of Indebtedness of the State in the amount of \$420,000.00, dated the first day of April, 1934; said Certificates of Indebtedness to bear interest at the rate of 4%, payable semi-annually on the first days of April and October, respectively; the principal of said loan being payable upon the Serial Annuity Plan as more fully set forth in said Act of 1933, Chapter 311, as follows:

*General Bond
Issue of 1933.*

Series	Amount	Redeemable
"AA"	\$25,000.00	April 1, 1937
"BB"	26,000.00	April 1, 1938
"CC"	27,000.00	April 1, 1939
"DD"	28,000.00	April 1, 1940
"EE"	30,000.00	April 1, 1941
"FF"	31,000.00	April 1, 1942
"GG"	32,000.00	April 1, 1943
"HH"	33,000.00	April 1, 1944
"II"	35,000.00	April 1, 1945
"JJ"	36,000.00	April 1, 1946
"KK"	37,000.00	April 1, 1947
"LL"	39,000.00	April 1, 1948
"MM"	41,000.00	April 1, 1949

The said Certificates of Indebtedness will be of the denomination of \$1,000 each, subject to registration as to principal, and all will be issued with interest coupons attached.

The Comptroller of the Treasury and the Treasurer are authorized to deliver to the Teachers' Retirement System of Maryland these Certificates of Indebtedness constituting an issue with par value of \$420,000.00, dated April 1st, 1934, which issue is the issue of funds of the par value of \$420,000 deliverable to the Teachers' Retirement System of Maryland as provided in Section 6 of Chapter 311 of the Acts of 1933.

The Governor, Comptroller and the Treasurer shall cause to be prepared Certificates of Indebtedness in good and sufficient form for the amount of \$420,000.00.

The following letter from the Commissioner of Motor Vehicles was read and considered:-

COMMISSIONER OF MOTOR VEHICLES

July 14, 1933.

Mr. J. O. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Sir:-

Recently Mr. Edmund R. Stewart, State Auditor, wrote me with reference to the case in the name of Grace Ward recommending that same be charged off our books. I am listing below the following information as submitted to this office by Mr. Stewart.

Grace Ward (2 cases)

Violation 194-1-A--Guilty, fine increased to --\$25.00

Violation 197-B----Guilty, fine-----\$60.00

Reference is made to our previous report. The Sheriff has been unable to locate the defendant and make collection of the fines due. Inasmuch as the Clerk made an error in rendering the bill to the defendant, it is recommended that authority be obtained from the Board of Public Works to charge off the amount involved.

After this particular case has been acted upon I would be glad to hear from you so we can adjust our records accordingly.

Very truly yours,

/s/ Owen R.E. McGeeney.
Owen R.E. McGeeney
Auditor

McG/Y

The request of the Commissioner was approved.

The Secretary brought to the attention of the Board some correspondence from Mr. Bertram L. Keyes, relative to the building of scale model of St. Mary's City in connection with the celebration in 1934.

The Governor stated that this was a matter for the Maryland Tercentenary Commission, and that it would have to be discussed later.

A letter from R. D'Arcy Bonnet, 22 Adams Street, N.W., Washington, D.C., in connection with landscape developments of the proposed Memorial Hall of Records to be erected in the City of Annapolis, was read, but no action on it was taken.

The Secretary brought to the attention of the Board some correspondence between Spring Grove State Hospital and Baltimore City, relative to patients who were entered at the Institution as private patients, but for whose maintenance it is impossible to collect the amounts due in accordance with the terms of their admission. The Secretary to the Supervisors of City Charities for Baltimore City advised the Hospital under date of December 31st, 1931 that the City could not be expected to take care of the payment at the regular rate for such patients, but was allowing the patients to be transferred to the City's list, after having been notified that the Institution could do nothing further with relatives who had failed to live up to their obligations.

It was the consensus of opinion of the Board that nothing could be done about the situation, since these persons were not originally committed to the Institution.

The Secretary brought to the attention of the Board correspondence from the Board of Trustees of Morgan College, relative to the payment of rent for use of the Princess Anne property.

No action was taken in the matter because of no funds being available to meet the request, and no decision as to whether the State would pay the rent was made.

The following letter from the Military Department was incorporated in the Minutes to give formal approval of the Board of Public Works to the contract made by the Military Department with Mr. John W. O'Day, Baltimore, for the erection of the Towson Armory:-

MILITARY DEPARTMENT
Headquarters Armory
Armory Place & N. Howard St.
Baltimore, Md.

July 10, 1933.

Towson Armory -1933.

Joseph O'C. McCusker, Esq.,
Secretary, Board of Public Works,
Office of the Comptroller,
State of Maryland,
Annapolis, Md.

Dear Mr. McCusker:-

Acknowledging receipt of your letter of the 29th ultimo General Reckord, The Adjutant General, begs leave to submit the following data in respect to the Towson Armory in addition to the information given you in his letter of June 28th, 1933:

- (1). That bids were submitted by invitation and by any other who applied for the plans and specifications.
- (2) That December 1, 1932, 1.00 P.M., was the date and hour set for opening the bids and that on that date and at the hour mentioned twenty-five bids were received, opened and that a majority of the bidders were present in person or by their representatives. At the completion of opening and tabulating the bids, in the presence of bidders, the bid of Mr. John W. O'Day, Baltimore, Md., was found to be the lowest, namely \$48,000.00.-
- (3) That after filing a satisfactory bond and upon the approval of The Attorney General of Maryland as to form and legal sufficiency of the Contract and Bond, The Adjutant General on May 26th, 1933, signed the Contract.
- (4) For your information the Original copy of Contract and the Bond are herewith enclosed. After these two documents have served your purpose it is requested that they be returned to this Department at the Baltimore address typed above.

For and by direction of The Adjutant General:

Very truly yours,

/s/ J. M. Griffith,
J. M. Griffith,
Secretary.

2 encls. (described in sub-par.4 above).

meal.
The Secretary brought to the attention of the Board a bill of the Read Drug and Chemical Company, presented through Messrs. Piper, Carey & Hall, Attorneys, Baltimore, in the amount of \$291.50, covering costs involved in the case of the Read Drug and Chemical Company vs. James Y. Claypoole, Clerk of the Court of Common Pleas, the case being the Chain Store License Act, passed by the General Assembly of 1933, which the Court of Appeals decided could not be operative until the year beginning May 1st, 1934.

The Board took no action relative to the payment of the bill on the ground that there were no funds available, and instructed the Secretary to take up with the State Law Department the question of payment of the bill out of any funds of that Department which might be available.

The following letter from the Board of Welfare, was read and considered:-

BOARD OF WELFARE

September 16, 1933.

Mr. J. O. McCusker, Clerk,
Board of Public Works,
Annapolis, Maryland.

Dear Sir:-

I will ask you to present to the Board for their approval contract for alterations and additions to the ventilating and

plumbing systems at the Maryland Penitentiary. The low bidder was Charles T. Brandt, Inc. The amount of his bid was \$9,700.00 and in accordance with plans and specifications of the engineer of this Department.

This contract is a part of the several contracts forwarded you a short time ago for improvements at the Maryland Penitentiary. Payment of this contract is to be made from the Loan Construction Fund of February 15th, 1933.

Very truly yours,

/s/ Robert D. Case.
Secretary.

RDC/H

The approval requested was granted.

The following letter from the State Accident Fund was read and considered:-

STATE ACCIDENT FUND

August 30th, 1933.

Board of Public Works
Union Trust Building,
Baltimore, Maryland.

Gentlemen:-

At the suggestion of the Attorney-General's office, we respectfully request of you permission to charge the following accounts from our books as being uncollectible:

4949 - John K. Flick - - - - -	\$163.06
4948 - Harry Lessie Wooster - - - - -	198.47
4734 - William G. Bunnecke - - - - -	286.69
4128 - Charles Wheeler - - - - -	107.88
3904 - Central Transfer Company - - - - -	61.81

From time to time these accounts will be investigated for the purpose of finding if any property has come into the possession of the creditor from which we may secure all or part of these accounts.

Thanking you for prompt attention in this matter, we are,

Very truly yours,

STATE ACCIDENT FUND

/s/ James E. Green, Jr.

Superintendent.

JEG:VM

The request of the State Accident Fund was granted.

The following letter from the State Accident Fund was read and considered:-

STATE ACCIDENT FUND

November 8th, 1933.

Board of Public Works
Union Trust Building,
Baltimore, Maryland.

Gentlemen:-

We respectfully request of you permission to charge the following accounts from our books, for the following reason:

Policy No.	Name	Amount
1573 - - - -	Steffey Company	
	Bill filed with Orphans Court	\$129.28
2143 - - - -	The Georges Creek Coal Mining Company	7,163.80
	Bankrupt	
2852 - - - -	Winter Brothers	50.66
	Bankrupt - Bill has been filed	
2893 - - - -	Vernon J. Dotterer	11.00
	Bill filed with Orphans Court	
3119 - - - -	Saxton & Parker	33.00
	Bankrupt - Bill has been filed	
3363 - - - -	Sline & Sons	462.55
	Bankrupt	
3671 - - - -	R. J. Ross Coal Mines, Inc.	7,341.69
	Hands of Receiver - Note on Account	2,172.99
4125 - - - -	P. Frank Livingston	56.15
	Judgment	
4308 - - - -	The H. A. Wilson Veneer Works	251.42
	Hands of Receiver - Bill has been filed	
4310 - - - -	Charles L. Renn	44.76
	Bill filed in Orphans Court	
4371 - - - -	Severn W. Murray	126.65
	Bankrupt - Bill has been filed	
4458 - - - -	Lonie Slacum	671.02
	Hands of Receivers - Bill has been filed	
4577 - - - -	Maryland Calcite Company	934.94
	Hands of Receiver - Bill has been filed	
4833 - - - -	Long Tenney & Company, Inc.	182.91
	Hands of Receivers - Bill has been filed	
5022 - - - -	The Universal Storage & Transfer Company, Inc.	923.16
	Bankrupt - Bill has been filed	
5194 - - - -	Dobos & Schlutter, Inc.	36.47
	Bankrupt - Bill has been filed	
5204 - - - -	Hagerstown Laundry, Inc.	182.41
	Hands of Receiver - Bill has been filed	
1075 - - - -	G. C. Pattison	3.69
	Attorney-General advised to charge off	
1997 - - - -	J. Roland Stewart & Company	67.02
	Bankrupt - Bill filed - No dividend	
2973 - - - -	William J. Ford	209.15
	Attorney-General advised to charge off	
3272 - - - -	Louis Ulman	385.30
	Attorney-General advised to charge off	
3463 - - - -	Record Motor Company	238.61
	Attorney-General advised to charge off-have judgment	
1997 - - - -	J. Roland Stewart & Company	169.15
	Note on bankrupt account	
3534 - - - -	Colonial Motor Co.	94.26
	Hands of Receivers - Account closed - No dividends	
3672 - - - -	Andrew Hochrein	8.67
	Deceased - No estate	
3891 - - - -	W. R. Gill	81.27
	Advised by Attorney-General to charge off	
3978 - - - -	William H. Pilchard	26.83
	Attorney-General advised to charge off	
4218 - - - -	Mamie J. Martin	95.82
	Attorney-General advised to charge off	
4347 - - - -	McKee & Fuller Coal Company	494.82
	Attorney-General advised to charge off	
4415 - - - -	Scarborough & Preston Bldg. Company, Inc.	364.71
	Bankrupt - Bill has been filed	

4503	- - - - E. Walton Pusey	58.50
	Attorney-General advised to charge off	
4549	- - - - Federal Erecting Company	956.40
	Attorney-General advised to charge off	
4578	- - - - Pritts & Brooke	292.61
	Attorney-General advised to charge off	
4633	- - - - Dailey Coal Company	404.72
	Attorney-General advised to charge off	
4636	- - - - Charles R. Roller	46.40
	Attorney-General advised to charge off	

Very truly yours,

STATE ACCIDENT FUND

/s/ James E. Green, Jr.

Superintendent.

JEG:VM

The request of the State Accident Fund was granted.

The following letter from the State Accident Fund was read and considered:-

STATE ACCIDENT FUND

August 30th, 1933.

Board of Public Works,
Union Trust Building,
Baltimore, Maryland.

Gentlemen:-

We are listing below policyholders of the State Accident Fund who have gone through Receivership or Bankruptcy and who have made final payments on their accounts, or who have died and whose estate was not

sufficient to pay this amount. This list shows the number of the policy, the name of the policyholder and the balance due after the final payments have been made, as follows:

3044 - James P. Lynch	- - - - -	\$ 16.88
3871 - Mercantile Display Fixtures Company	- - - - -	108.09
4397 - J. M. Seney Company	- - - - -	25.00
4466 - Colonial Coal Company, Inc.	- - - - -	262.59
4680 - Service Optical Company, Inc.	- - - - -	40.00
4835 - Wilkens Brothers	- - - - -	24.72
5100 - Eastern Casket Company	- - - - -	.90

We have been advised by the Attorney-General that these amounts can be immediately charged off without further procedure, but we should advise you of our having done it. Therefore, the charges have been put through our books.

Very truly yours,

STATE ACCIDENT FUND

/s/ James E. Green, Jr.

Superintendent.

JEG:VM

The request of the State Accident Fund was granted.

The following letter from the Board of Welfare, asking authority to charge from their books certain accounts regarded as uncollectible, was read and considered:-

BOARD OF WELFARE

September 1st, 1933.

Mr. J. O. McCusker, Clerk,
Board of Public Works,
Annapolis, Maryland.

Dear Sir:-

We are asking for authority to charge off the books of the Maryland House of Correction the following accounts:-

Thos. F. Justice, Cockeysville, Md.	\$47.40
B. I. McCracken " "	52.20
Rogers Bros., Ellicott City, Md.	60.70

The Institution had supplied the above people with prison labor for farm work during the year 1931. We have made every effort to collect these accounts and have failed, and have turned them over to the Attorney-General of Maryland for collection and have been advised that judgment was obtained in the case of Rogers Bros. and Thos. F. Justice, and in the case of B. I. McCracken a claim was filed in bankruptcy and after accounting there was no distribution to us. I know of no way to collect these accounts and am asking for authority to charge them off.

Very truly yours,

/s/ Robert D. Case.
Secretary.

RDC/H

The authority requested was granted.

The following letter from the Board of Welfare was read and considered:

BOARD OF WELFARE

September 1st, 1933.

Mr. J. O. McCusker, Clerk,
Board of Public Works,
Annapolis, Maryland.

Dear Sir:-

We are asking for approval of contracts for the Maryland Penitentiary as follows:

P. C. Street Engineering Co.	\$91,500.00
Alterations to roof of the Administration Bldg. and South and West Dormitories.	

Roland Electric Company \$2,156.00
Alterations to the electric wiring in connection with the
roof contract.

General Elevator Co. \$3,065.00
Alterations and addition for new passenger elevator.

The above firms were the low bidders and contracts were
awarded in accordance with specifications and recommendations of
Henry G. Perring, Engineer. Part payment to be made out of the Loan
Appropriation of August 15th, of this year, amounting to \$70,000.00,
and balance out of Loan Appropriation of February 15th, 1934 of \$70,000.00.

In addition to the above Appropriation of \$140,000.00
for this work and other work contemplated, we have made application to
the State Advisory Board, Federal Emergency Administration of Public
Works for a grant in connection with the reconstruction at the Maryland
Penitentiary and Maryland House of Correction.

Very sincerely yours,

.s. Robert D. Case.

RDC/H

Secretary & Treas.

The approval of contracts requested was granted.

The following letter of the State Industrial Accident
Commission was read and considered:-

STATE INDUSTRIAL ACCIDENT
COMMISSION

September 5,
1933.

State Board of Public Works,
Union Trust Building,
Baltimore, Maryland.

Gentlemen:-

The Superintendent of the State Accident Fund has requested that we take up with you regarding an investment in approved securities for the use of the State Accident Fund in the amount of \$50,000.00 in accordance with Section 25 of the Workmen's Compensation Law.

Will you kindly make arrangements for this investment as promptly as possible, and oblige

Very truly yours,

/s/ Robert H. Carr.
Chairman.

AEB*C

The Treasurer reported having purchased for the State Accident Fund

The Board approved the purchase by the Maryland Tuberculosis Sanatorium of 108 new sprinkler heads to take care of 26 rooms and corridors in a wing which has been added to the Hospital, the cost of the sprinkler heads being \$594.00, payable out of the appropriation of the Board of Public Works for Sprinkler Systems in State Institutions.

Bonds

The Comptroller and the Treasurer reported having destroyed \$7,881,000.00 bonds originally purchased to be issued August 15th, 1933, but which were not signed or used because of the decision

of the Board to issue 4% bonds instead of the $4\frac{1}{2}\%$ bonds which had been previously contemplated by the Board, and which $4\frac{1}{2}\%$ unexecuted bonds were destroyed by burning them in the State Power Plant.

The Board formally approved the authority previously given to Rosewood State Training School to enter into a contract with Frainie Brothers for the construction of an addition to the Power House at the Institution at a cost of \$7,890.00, and to a contract made with the Brownell Company for the installation of stokers at a cost of \$9,365.00.

The Board approved the

The Board approved the action of Mr. Kirkman in supplying Mr. Douglas Gorman of the N.R.A. State Committee from the State Department of Health with miscellaneous stationery having a value of \$24.99.

A request from the State Department of Forestry that authority be given for the purchase of 453 acres of land from C. F. Chandler, Snow Hill, Maryland, for the sum of \$3,000.00, was granted. This land adjoins to the land heretofore acquired by the State Department of Forestry.

The request of the State Department of Forestry that it be authorized to accept the Washington Monument standing on South Mountain, with the surrounding ten acres of woodland and a roadway leading to the Monument from the paved highway, was considered, but action on the request was deferred.

The following letter from Spring Grove State Hospital was read and considered:-

SPRING GROVE STATE HOSPITAL

September 20, 1933.

Board of Public Works,
Annapolis, Maryland.

Gentlemen:-

Authority of the Board of Public Works is requested for the expenditure of the following sums from the General Construction Loan of 1931.

A sum not to exceed \$1,100 from the appropriation for the power plant to provide labor and material to construct a concrete retaining wall against a dirt embankment, to prevent dirt from washing into the coal bunker and into the building proper. The expenditure of said sum will not exceed the total amount appropriated.

A sum not to exceed \$600.00 from the appropriation for the new Infirmary Building to provide labor and material to construct concrete gutters bordering the road adjacent to the Building, and a further sum of \$300.00 from said appropriation to provide the necessary shrubbery for the plot of ground around the Building. The expenditure of said sums will not exceed the total appropriation for the Building.

The necessary material to complete the above improvements will be purchased through the Central Purchasing Bureau.

An early favorable reply is requested in order that the work may be accomplished while the weather is favorable.

Very truly yours,

/s/ Robert E. Garrett, Superintendent.

The authority requested was granted.

The Board considered the question of whether the Grinnell Company is entitled to the full amount of their contract for the Sprinkler System installed at Spring Grove State Hospital, or whether there should be some saving to the State because of the promise made by Mr. Diggs to effect some possible saving in the cost of this work.

It was decided that the Grinnell Company is entitled to the full amount of their contract, and that their promise to save anything possible in the cost of the work was not a guarantee, and the State was not justified in making any deduction from the amount of the contract.

The Secretary brought to the attention of the Board the fact of ownership of approximately one hundred acres of land a short distance from Timonium Station on the Pennsylvania Railroad, which land was acquired by Montrose School for Girls before that Institution was taken over by the State.

It was decided that nothing could be done at this time, but that some authority ought to be obtained at the next Session of the Legislature for the sale or disposition of the property.

The Secretary brought to the attention of the Board the fact that the Parole Commissioner is to move from the offices occupied by that Department in the past in the Morris Building, at the Corner of Charles and Saratoga Streets, to the Gunther Building, at the Corner of State Paul and Fayette Streets, which has heretofore been informally approved. The Governor was authorized to execute a Lease covering the space in the Gunther Building to be occupied by the Parole Commissioner for a period of three years, beginning January 1st, 1934, the rental for the year 1934 to be \$1,800.00, payable in monthly

installments, and for the years 1935 and 1936 to be \$1,500.00, payable in monthly installments.

The Board also approved the allowance of \$660.71 to the Parole Commissioner out of the Reserve Fund to cover extraordinary expenses connected with moving and acquiring additional equipment.

The Secretary brought to the attention of the Board a request from the Board of Managers of Crownsville State Hospital, that they be advised what to do in connection with the construction of the feebleminded unit. It was stated by the Governor that Mr. Kirkman had been in touch with Crownsville State Hospital in connection with this matter and that the construction is being deferred because of money conditions at the present time.

The following letter from Mr. Laurence Hall Fowler, Architect, was read and considered:-

LAURENCE HALL FOWLER

ARCHITECT

347 N. Charles Street,
Baltimore, Maryland.

November 11th, 1933.

Mr. William S. Gordy, Jr.,
Office of Comptroller,
Annapolis, Maryland.

Dear Mr. Gordy:-

I am enclosing bill for payment due on account of my fee. It is based on the lowest bid received on November 2nd, viz. \$176,600.00.

According to the agreement between the architect and the State the amount now due me is 60% of 6% of the estimated cost of the building, less the previous payment of \$1,800.00 on account of my fee, viz. \$6,357.60. Also I am to be reimbursed the costs of the services of mechanical engineers. The amount now due to engineers is 60% of 4% of \$37,286.00 (estimated cost of mechanical work) viz. \$894.86.

I am going ahead with the necessary revisions to take new bids based on the requirements of the Federal Emergency Administration.

Very truly yours,

.s. Laurence Hall Fowler.

The Board authorized the payment to Mr. Fowler of \$5,452.46 on account of fees due him in connection with the Memorial Hall of Records at Annapolis.

The following letter from Rosewood State Training School was read and considered:-

ROSEWOOD STATE TRAINING SCHOOL

Owings Mills, Md.

June 9, 1933.

Mr. Joseph O. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker:-

Authority is requested to charge from our books the following list of patients' accounts which are uncollectible, and upon which we have been unable to obtain any payments for sometime with no tangible property upon which to collect the account, viz:

Helen Charyne	\$ 7.50
Dollie E. Riedel	5.00
Kelsey W. Mallinckrodt	75.00
Eileen Brough	12.50
Delia Rigney	325.00
Ada A. Hanna	455.00
Carl Robert Chappel	400.00
William Forrest Leimbach	137.50
Caroline Addison Lee	287.50
Helen Abel McShane	225.00
Richard M. Bradley	150.00
Robert W. Wise	20.00

\$2,100.00

The above list of accounts has been submitted to our Board, and it has approved same for submission to your Board.

This is done at the request of the State Auditor, who wishes to have your authority for the closing of these accounts on our books.

Yours very truly,

/s/ Frank W. Keating,
Superintendent.

The authority requested was granted.

The following letter from the State Department of Forestry was read and considered:-

STATE DEPARTMENT OF FORESTRY

September 28th, 1933.

Governor Albert C. Ritchie, Chairman,
Board of Public Works,
Annapolis, Maryland.

My dear Governor Ritchie:-

The approval of the Board of Public Works is requested for the purchase of 360 acres of land at \$1.50 per acre, or a total of \$540., to be added to the Green Ridge Forest in Allegany County, purchase to be made from the Forest Reserve Fund available for this purpose.

This land is practically all forest land, adjoining the lands included in the Green Ridge State Forest which is now being improved by three Civilian Conservation Corps Camps, located on the forest, so that this area will be a valuable addition for further work contemplated. Early approval is requested so that the improvement work now being conducted can be extended to this area.

Very truly yours,

.s. F. W. Besley,
State Forester.

FWB/1

The Governor and Comptroller had previously agreed to approve the request of the State Department of Forestry and formal approval was given at this meeting.

The following letter from the State Auditor was read and Considered:-

STATE AUDITOR

October 13, 1933.

Board of Public Works,
Annapolis, Maryland.

Attention of Mr. J.O. McCusker,
Secretary.

Gentlemen:-

Please refer to my letter of July 18, 1933, asking that the additional sum of \$5,216.80 annually for the years 1934 and 1935 be allowed this department from reserve funds under the control of the Board in order to meet the requirements of the department and avoid reductions in the present staff.

As a result of a conference with the Governor and Comptroller on August 9th, a letter was addressed to Mr. Walter N. Kirkman under date of August 12th in respect to the sum of \$4,000.00 allowed annually by Mr. Kirkman. It was understood, however, at this conference that this department was not to be reduced beyond the amount requested by it. Accordingly, there remains the additional sum of \$1,216.80 which it is now requested be allocated from the reserve funds within the control of the Board. This amount, if allowed, should be applied to Budget Item No 3, Assistant State Auditors.

Very truly yours,

/s/ Edmund R. Stewart.

ERS:C

State Auditor.

The Board authorized the transferring of \$1,216.80 from the Reserve Fund to the Budget of the State Auditor.

The following letter from the University Hospital was read and considered:-

UNIVERSITY HOSPITAL

October 3, 1933.

Mr. J. O. McCusker, Secretary,
Board of Public Works,
c/o Treasury Department,
Annapolis, Maryland.

Dear Sir:-

We are enclosing herewith schedule of accounts transferred from Accounts Receivable to Profit & Loss as of September 30, 1933.. totaling \$6,310.06.

As we advised you last year, our practice is to follow all accounts with not less than one statement after bill has been rendered; not less than four letters requesting payment, and then to place them with our collector who supplements written demand for payment with personal calls. We are fairly certain that no money can be made from any of the accounts included in this list.

We would appreciate your presenting the list before the next meeting of the Board of Public Works for their approval.

Yours very truly,

/s/ W. V. Maconachy,
Ass't Superintendent -

After reviewing the list of accounts submitted with the foregoing letter, the Board granted the necessary authority to the University Hospital to charge the accounts from their books as uncollectible.

The following letter from the University of Maryland, College Park, was read and considered:-

UNIVERSITY OF MARYLAND

College Park, Md.

September 19, 1933.

State of Maryland, Board of Public Works,
Annapolis, Maryland.

Gentlemen:-

Please authorize us to charge off our books the items listed below if such action is consistent with your policy.

Uncollected checks

<u>Maker</u>	<u>Account</u>	<u>Date of check</u>
Earle H. Wood	\$132.24	January 1, 1930
Paul D. Keller	63.61	February 2, 1931
Alex. Pogorelskin	51.20	February, 1930

Accounts Receivable

R. J. Kilroy, deceased-	- - - - -	-\$39.40
T. Wilbur Wright, deceased	- - - - -	167.00

The office of the Attorney General made an attempt to collect these checks but without success. We then placed them in the hands of a Washington attorney. They have proved to be uncollectable. No legal steps were taken in connection with the two accounts, due to the circumstances surrounding the cases, but an investigation discloses that they can not be collected.

Your courtesy in giving this matter consideration before the end of the fiscal year will be appreciated.

Very truly yours,

/s/ M. F. McKenney.
M. F. McKenney
Financial Secretary.

The authority requested was granted.

The Board formally approved the request presented on October 20th, 1933 by Montrose School for Girls, through Mr. Clarence A. Tucker, Treasurer, for authority to enter into a contract with Mr. John F. Hardy, Contractor, Baltimore, for the erection of a farm house at the Institution, for the sum of \$3,612.00, the work to be done in accordance with plans and specifications prepared by Mr. H. R. Frantz, Architect.

The Board decided that the contractor should give

the usual bond to cover his obligations to the State of Maryland in connection with this work.

There being no further business the meeting adjourned.

Joseph O'Mclussen
Secretary.